

REMINDER

**OFFICE OF THE ASSISTANT COMMISSIONER (CR)  
DELHI JAL BOARD: GOVT. OF N.C.T OF DELHI  
VARUNALAYA PHASE-II: KAROL BAGH: N-DELHI**

No. DJB. / AC (CR)/F1 (1)/APR/2017-

54705

Dated:-12-9-17

Subject: - Submission of Annual Property return for the year 2016

Attention of all concerned is invited towards circular no. F1(1)/ AC(CR)/ APR/ 2016- 192 to 457 dated 02.01.17 regarding timely submission of Annual Property Return. It is, however, regretted to point out that many Officers/ Officials are yet to submit their Annual Property Return till date. The Competent Authority has taken very serious view in the matter.

It is reiterated that as per Rule 18 of CCS (Conduct) rules 1964, it is mandatory for Group A & B government servants to submit Annual Property Return every year within the stipulated period. Therefore, all the Officers/Officials who have not submitted their APR till date are once again requested to submit it to this office through E-office within 15 days positively of the issue of this letter failing which suitable disciplinary action would be initiated against them.

Signature valid

Digitally signed by SURENDER  
KUMAR SHARMA  
Date: 2017.09.12 16:02:51 IST  
Reason: Approved

(S.K.Sharma)

Asstt.Commissioner(CR)

All DDOs: With the request to circulate it among all concerned officers/employees.

Copy for information to:-

1. CEO/Member (A)/Member (F)/Member (DR)/Member (W)/CVO/ Secy.,DJB/Addl.CEO
2. All CEs/All Directors/All SEs/All Joint Directors/All ACs/L.O/PRO
3. All Dy.Directors/All Dy.A&FOs/EO/AOs/ LWO/ CWAs/ACWAs/C.S.O/Dy.C.S.O.
4. EE(EDP) with the request to upload the same on DJB's website.

Asstt.Commissioner(CR)

AE(EDP)  
Sh. Sangay (Prog-1)

