

Dy. No. & Date	
G-8 No(for Rs. 10)	

Price: Rs. 10/-
(in case of downloaded form, to be deposited at the time of submitting the form)

DELHI JAL BOARD : GOVT. OF NCT OF DELHI APPLICATION FORM FOR WATER CONNECTION

The Zonal Engineer (Water) / Executive Engineer (Water)
.....Zone
Delhi Jal Board.

Dear Sir/Madam,

I / We apply for a new water connection / regularization of existing un-authorized water connection. Requisite particulars are given here under: -

1.	Name of applicant(s)					
2.	Father's/Husband's Name					
3.	The details of premise for which water connection is required:					
a.	House No		b.	Floor		
c.	Ward/Block/ Pocket		d.	Street/Landmark		
e.	Locality/Colony /Village					
f..	Delhi/New Delhi	1	1	0	0	
g.	Telephone No					
h.	Area of plot(in sq.m) with proof					
g.	Built up area of plot (in sq.m)					
i.	Actual covered area at site					

4. Status of applicant: Owner of premises/Tenant/Occupier (Mark tick whichever is applicable)
(Attach attested copies of documents in support of this statement viz. Sale Deed/GPA/Conveyance Deed/Allotment Letter etc./lease /rent receipt etc.)

5. If, applicant is not the owner of premise, then details of the owner of the premise:

a.	Name					
b.	Father's / Husband's Name					
c.	Address					

6. Type of connection applied : - Domestic / Non-domestic-(Commercial / Industrial)
In case of Non-domestic- specify
trade.....

I/We certify that the premise for which water connection is being sought is not an unauthorized construction on the land belonging to Govt./Local Body/Any Agency under Govt. In the event of subsequent change of use of the applied water connection, I undertake to inform the DJB in advance and seek approval for change of use.

Signature of Applicant(s)

- 2 -

UNDERTAKING

1. I / We shall install ISI Water Meter of requisite specifications as per the requirements of the DJB at my /our own cost, if it is not provided by DJB.
2. I / We shall install Water connection within a period of 15 days from the date of sanction.
3. I / We shall be liable to pay the outstanding dues pertaining to disconnected water connection, if any and development charges (water/sewer) for the same premise.
4. I/We shall be liable to pay the outstanding dues on the water connection existing in the name of previous owner/occupier of the premise.
5. I / We shall be liable for the forfeiture of advance, security and development charges and also cancellation of sanction of water connection / disconnection of unauthorized water connection, if particulars furnished above are found to be wrong at the time of inspection by the Officers of the DJB.
6. I/ We shall install the water connection including pipes, fittings, etc, from ferrule to the premise through licensed Plumber OR any qualified engineer executing work to the satisfaction of the DJB and will intimate the name and address of such plumber / engineer to DJB, if required.
7. I / We shall pay road restoration charges to the Competent Authority.
8. I / We agree that sanction of water connection Or payment of development charges would not condone the illegality or unauthorized construction and liability of action in consequence thereof and would not, in itself, entitle the applicant for claiming any right, title or claim in respect of the premises.
9. I / We shall abide by the provisions of the Delhi Water Board Act, 1998 and Rules / Regulations framed or orders, directions issued there under.
10. I / We shall be responsible for civil and criminal liability if particulars furnished are wrong, OR Undertaking given herein is not discharged properly.

Signature of Applicant(s)

For office use only

REPORT OF EXISTING / CUT OFF WATER CONNECTIONS

S. No	Water Connection No.	Name of R. C	Category	Dues

ZRO

HC

Billing Inspector/Bill Clerk

SITE INSPECTION REPORT OF UNAUTHORIZED WATER CONNECTIONS/CIVIL COSNTRUCTIONS/NATURE OF ACTIVITY FOUND AT SITE

1. Un-authorized water connections in Domestic/Commercial (Cat-II)/Industrial/(Cat-III) : exists/does not exist at the site.
2. Civil construction with DJB water found / not found at the site.
3. Nature of activity at site
 - (a) Domestic(Residential) Yes/No
 - (b) Non Domestic II(Commercial) Yes/no
 - (c) Non- Domestic III(Industrial) Yes/ No
 - (d) Mixed Use Yes/No
 if yes, Percentage of built-up area under Commercial Use.....
4. Area of the plot/premise as per verification.....
5. Technically feasible Yes/No (In case of 'No' please specify reasons)

.....

A ¼” Dia ferrule water connection with ½” service pipe or.....(for bulk connection) may please be sanctioned subject to payment of new water connection charges plus above referred dues, etc.

Junior Engineer

Sanctioned / Not Sanctioned

Zonal Engineer

To

Zonal revenue Officer(W).....

OFFICE OF THE ZONAL ENGINEER

.....
.....

No. DJB/ZE/

Dated:.....

To,

(Consumer's Name).....
Address.....
.....

Subject: - Sanction of water connection.

Dear Sir/Madam,

Please refer to your application for grant of water connection. You are requested to collect bill of new water connection charges from the office of the ZRO _____ (complete office address) and deposit the payment in that office within a period of 15 days of the receipt of this letter. Thereafter, you must take boring permission from this office within seven days of depositing the requisite charges/dues, failing which this sanction will be required to be revalidated. In the event of non-depositing of requisite dues, this sanction will automatically lapse without any further notice to you. You are required to install the water meter of prescribed specifications under intimation to the concerned Z.R.O.

Zonal Engineer _____

Copy to:-

1. ZRO _____ with the request to issue bill to the applicant containing new water connection charges, RR charges, Development Charges, if applicable, and other dues, if any, before forwarding the case file for boring permission, to this office.

Zonal Engineer _____

OFFICE OF THE ZONAL ENGINEER

.....
.....

No. DJB/ZE/

Dated:.....

To,

(Consumer's Name).....
Address.....
.....

Subject: - Sanction of water connection.

Dear Sir/Madam,

Please refer to your application for grant of water connection. You are requested to collect bill of new water connection charges from the office of the ZRO_____ (complete office address) and deposit the payment in that office within a period of 15 days of the receipt of this letter. Thereafter, you must take boring permission from this office within seven days of depositing the requisite charges/dues, failing which this sanction will be required to be revalidated. In the event of non-depositing of requisite dues, this sanction will automatically lapse without any further notice to you. You are required to install the water meter of prescribed specifications under intimation to the concerned Z.R.O.

Zonal Engineer_____

Copy to:-

- 2. ZRO_____ with the request to issue bill to the applicant containing new water connection charges, RR charges, Development Charges, if applicable, and other dues, if any, before forwarding the case file for boring permission, to this office.

Zonal Engineer_____

OFFICE OF THE ZONAL ENGINEER

.....
.....

(office copy)

No. DJB/ZE/

Dated:

To,

(Consumer's Name).....

Address.....

.....

Subject: - Sanction of water connection.

Dear Sir/Madam,

Please refer to your application for grant of water connection. You are requested to collect bill of new water connection charges from the office of the ZRO_____ (complete office address) and deposit the payment in that office within a period of 15 days of the receipt of this letter. Thereafter, you must take boring permission from this office within seven days of depositing the requisite charges/dues, failing which this sanction will be required to be revalidated. In the event of non-depositing of requisite dues, this sanction will automatically lapse without any further notice to you. You are required to install the water meter of prescribed specifications under intimation to the concerned Z.R.O.

Zonal Engineer_____

Copy to:-

- 3. ZRO_____ with the request to issue bill to the applicant containing new water connection charges, RR charges, Development Charges, if applicable, and other dues, if any, before forwarding the case file for boring permission, to this office.

Zonal Engineer_____

Details of payment for Boring Permission etc.

- 1. Payment against existing water connection Nos. amounting to Rs..... received vide Receipt No.....dated as beneficiary share/full.
- 2. Payment amounting to Rs..... received as Water Advance, opening fee, occupier security, RR Charges and water/sewerage charges, if applicable.
- 3. Water Connection No. allotted.
- 4. Boring permission may please be granted. Please also depute the area JE to be present at the time of boring for the purpose of supervision and submit report about boring/installation of water connection.

ZRO_____

Head Clerk

ZE_____

ACKNOWLEDGEMENT

Received an application for water connection from Sh./Smt. _____ under this office Diary No. _____ on _____ (date).

Signature & Seal of the official
Name:
Designation

Note: Applicant is advised to take the acknowledgement and keep it safely. DJB is targeting to sanction the water connection of 1/4" Dia within stipulated period. In case of any delay / harassment / complaint of corruption, contact Joint Directors & Director of Revenue. Approach DJB directly and avoid touts.

**HELP DJB TO SERVE YOU BETTER
CONSERVE WATER, EVERY DROP IS PRECIOUS**